

Exam. Code : 112102

Subject Code: 3201

B.Design (Multimedia) 2nd Semester (Batch 2022-26)

COMMUNICATION SKILLS IN ENGLISH—II

Paper—VI

Time Allowed—3 Hours]

[Maximum Marks—35

Note :— Attempt **FIVE** questions in all, selecting at least **ONE** question from each section. The fifth question may be attempted from any section. All questions carry equal marks.

SECTION—A

1. Write in detail about Listening Skills in communication.
2. What is a Feedback ? Explain the importance of Feedback Skills.

SECTION—B

3. What are the essential guidelines for attending Telephone calls ?
4. What is Note Taking ? Explain the advantages of Note Taking.

SECTION—C

5. What is a Cue ? How do you understand a cue and make appropriate response for same ?
6. What are the various forms of polite speech ?

SECTION—D

7. You came to know that your friend wants to go abroad for studies. Ask her/him to continue studies in India. Write the conversation in a dialogue form.
8. Mark stress on the following words (Do any **Seven**) :
Rabbit, Salesman, Quiet, Onion, Bench, Pandemic, Diary,
Chemist, Aspire, Balloon.